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5833A Herons Blvd Austintown, Ohio 44515

Cloud-based Accounting, Bookkeeping and Tax Advisory Services

QuickBooks Online ProAdvisor with a focus on accounting, bookkeeping and tax compliance for non-profit organizations, specializing in Labor Unions.

- Skilled at selecting a QuickBooks Online subscription levels based on client's needs.
- Proficient at financial statement preparations and annual report filings.
- Extensive experience in preparation and filing of non-profit federal income tax returns.

EDUCATION

COLLEGE

Youngstown State University

DEGREE 1989

Bachelor Degree in **Business Administration**

MAJOR

Accounting

MINOR

Economics and Finance

SKILLS

CPA

IRS Enrolled Agent

Bookkeeping

Tax Returns

Financial Transactions

Business Entities

PROFESSIONAL EXPERIENCE

Dave Evans Accounting & Tax Consulting, LLC Austintown, OH

2022 - Present

- Selection and set-up of QuickBooks Online subscriptions.
- Implementation and maintenance of accounting and bookkeeping systems.
- Monthly and annual financial statement preparations.
- Annual Report and IRS Form 990 filings.
- Bank reconciliations, payroll and other.

IRS, LB&I Examination, Senior Financial Products Specialist Independence, OH

2006 - 2022

- Served as senior technical expert and team lead on LB&I global examinations.
- Participated in corporate income tax focus groups and provided findings to LB&I Executives.
- Assisted IRS Chief Counsel with the issuance of various technical tax advisory documents.

IRS, LB&I Examination, Financial Products Specialist Independence, OH

2004 - 2006

- Served as team member and technical expert on LB&I global examinations.
- Coordinated with IRS Chief Counsel in the resolution of numerous technical tax shelter issues.

IRS, Small Business Self Employed Examination, Revenue Agent (1991 – 2004) Akron, OH & Independence, OH

- Coordinated examinations of Corporations, S-Corporations and Partnerships (< \$10M in assets).
- Assist IRS Criminal Investigation Division in the investigation of income tax fraud examinations.



PROFESSIONAL EXPERIENCE

Defense Contract Audit Agency, Auditor Akron, OH

1989 – 1990



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- Served as a staff team member on various pre/post award defense contract audits.
- Team member on accounting, estimating and material management system audits.
- Provided audit and financial advisory services to Department of Defense authorities.

HL Libby Corporation, Staff Accountant Youngstown, OH

1987 - 1989

- Maintained general ledger accounting functions for commercial real estate properties.
- Prepared monthly profit and loss projection reports for real estate property managers.

TECHNICAL

Federal Tax Research

Microsoft Word

Excel

QuickBooks

PowerPoint

PROFESSIONAL DEVELOPMENT

- Instructor for newly hired IRS financial products agents, workshops and IRS CPE.
- On-the-Job Instructor for newly hired financial product specialists.
- Lead financial product specialist on global audit examinations of U.S. multinational corporations.

PROFESSIONAL LICENSES

- Certified Public Accountant, 1997
- IRS Enrolled Agent, 2022

AFFILIATIONS

- Officer of Herons Ridge Condominium Association Secretary/Treasurer
- Former Officer of Mineral Ridge Athletic Association Treasurer
- Former member of Alpha Tau Gamma Accounting Fraternity
- Ohio Society of Public Accountants
- Former CYO Volunteer Coach Basketball, Football and Baseball